

City of Concord
Technical Standards Manual

Article VIII
Traffic Impact Analysis (TIA)
Appendix A

Scoping Communication Checklist



INITIAL SCOPING COMMUNICATION CHECKLIST

1. **Area Roadway Map**
2. **Conceptual/Preliminary Site Plan showing:**
 - A. Proposed Access points
 - B. Adjacent driveway locations
 - C. Median opening locations for divided streets
 - D. Known or possible locations of Controlled Access restrictions
3. **Development Description**
 - A. Proposed land use and densities
 - B. Square Footage, Number of Dwelling Units, or other unit to be used for Trip Generation purposes
 - C. Estimated Build-Out schedule for single or phased developments
4. **Estimated Trip Generation**
5. **Proposed Trip Distribution**
6. **Other Pertinent Information as necessary**

Initial Scoping Communication Discussion Topics

1. Type of TIA to be required
2. Analysis periods (AM, PM, Weekend Noon?)
3. Impact Analysis Area
4. Traffic Counts
5. Trip Generation / Distribution
6. Nearby TIP projects
7. Nearby approved or proposed developments
8. Potential for Crash History and Analysis
9. Potential for Signal Warrant and/or Multi-Way Stop Analyses
10. Turn Lanes and/or other mitigation measures which may be recommend or required independently of the TIA Report findings
11. Other Analyses that may be required

This list is not intended to be comprehensive. Other information beyond that on this list may be needed to properly scope a perspective TIA.