

66 UNION STREET SOUTH  
**NON-PROFIT CENTER**

**APPLY**



### **Eligible Applicants**

501 (c) non-profits that benefit the general public and contribute to the City's cultural, social, and economic vitality.

### **Letters of Interest & Application Questions -- Due February 1, 2021**

Interested non-profits may submit a letter of interest by February 1, 2021. First priority will be given to Concord based non-profits. Second priority will be given to Cabarrus County based non-profits.

Letters should describe the non-profit's mission, scope of work, goals for the coming year, and general interest in locating at the Non-Profit Center.

### **Office Limit**

Non-profit leases will be limited to a maximum of 3 adjacent office spaces during initial application period (due February 1, 2021). If office spaces remain available after the initial application period, the City will consider applications on a first come first serve basis.

### **Occupancy**

The City expects the space to be ready for occupancy by May 1st.

### **Application Submission & Review**

The City's Planning & Neighborhood Development's staff will review applications and negotiate leases based on the priorities and limits described above. Submit applications through email to:

**Joseph Beasley, Economic Development Coordinator**

**[beasleyj@concordnc.gov](mailto:beasleyj@concordnc.gov) | 704-920-5128**

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*In addition to the Letter of Interest, please provide the following information.*

Agency Name: \_\_\_\_\_

Agency Mailing Address: \_\_\_\_\_

Agency Website: \_\_\_\_\_

Contact Phone #: \_\_\_\_\_ Contact Email: \_\_\_\_\_

Who does your agency provide services to? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

What is the geographic service area of your agency? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

If your agency serves non-Concord residents, please indicate the approximate percentage of total persons served who live outside of Concord City limits: \_\_\_\_\_ %

How many beneficiaries does your agency serve in an average year?

\_\_\_\_\_

\_\_\_\_\_

Please attach a copy of your current 501 (c) non-profit status certification letter.

**CONTACT:** Joseph Beasley, City of Concord  
beasleyj@concordnc.gov | 704-920-5128